

Spalding County Government participates in the Federal E-Verify Program which is an Internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees to work in the United States. Spalding County is required to post its E-Verify Number and the date of registration with E-Verify on its website.

Spalding County E-Verify Number: 123541

E-Verify Registration Date: May 30, 2008

State law requires that every public employer and every private employer that contracts for the physical performance of services with a county must be registered with and use the E-Verify program. Private employers seeking an occupation tax certificate from the county will also have to register and use the E-Verify program starting January 1, 2012 for private employers with more than 500 employees. Private employers with more than 100 employees must register by July 1, 2012 and employers with more than 10 employees must register by January 1, 2013. This program is free and it is the best means available for determining employment eligibility of new hires.

SAVE Requirements and Information for Counties

Georgia counties are required by state law to register and use the federal Systematic Alien Verification for Entitlements (SAVE) Program. This program requires that counties verify the legal status of non U.S. citizens who apply for certain public benefits through the county. Counties are also required to renew their registration on an annual basis by signing a new Memorandum of Agreement (MOA) with the Department of Homeland Security (DHS).

Public Benefits

Georgia counties are required to verify the status of anyone who applies for a public benefit through the county. The benefit may be paid through federal, state or local funds or be administered through a federal, state or local program. Benefits are defined by state statute, O.C.G.A. § 50-36-1, by federal statute, 8 U.S.C. 1611 and 8 U.S.C. 1621, and by the Office of the Attorney General.

Required Affidavits

There are several affidavits that counties will need to use in order to stay in compliance with Georgia immigration requirements.

E-Verify Affidavits

Counties that enter into a contract for the physical performance of services with a contractor must require the contractor to sign and submit an E-Verify Contractor Affidavit. The Attorney General's Office has advised state agencies that this requirement should be applied to contracts for public works and the maintenance, operation and repair of buildings or structures. Please see their [memo](#) to the Department of Audits. If that contractor hires subcontractors, then the contractor must require the subcontractor to sign and submit an E-Verify Subcontractor Affidavit

to him or her. If the subcontractor hires sub-subcontractors, then the subcontractor must require the subcontractor to sign and submit an E-Verify Sub-Subcontractor Affidavit to him or her. The county is only responsible for the E-Verify Contractor Affidavit.

- [Contractor Affidavit](#)
- [Subcontractor Affidavit](#)
- [Sub-Subcontractor Affidavit](#)

Private Employer E-Verify Affidavits

Beginning on January 1, 2012, private employers with more than 500 employees seeking an occupation tax certificate (business license) or any other document required to operate a business with the county will be required to register for and use E-Verify and to sign an E-Verify affidavit attesting to such. Private employers with more than 100 employees must be registered beginning on July 1, 2012 and employers with more than 10 employees must be registered beginning on July 1, 2013. If any employer has less than 11 employees, they are exempt from this requirement, but must complete an affidavit attesting that they are exempt.

- [Affidavit for Private Employers](#)
- [Exemption Affidavit for Private Employers](#)

SAVE

Anyone seeking a public benefit from a county must first complete a SAVE affidavit. If the applicant is not a U.S. citizen, then the county is required to run them through the SAVE program to verify their status.

[SAVE Affidavit](#)

Approved Secured and Verifiable Identification Information

Beginning on January 1, 2012, any person seeking a public benefit or anything else through the county for which identification is required, must show a secure and verifiable document. These documents have been identified by the Office of the Attorney General. A county may not accept a Matricula Consular de Alta Seguridad, matricula consular card, consular matriculation card, consular identification card, or similar identification card for this purpose.

- [Secure and Verifiable Document List from the Office of the Attorney General](#)
- [Driver's License and Identification Card List from the Office of the Attorney General.](#)