

# REQUEST FOR QUALIFICATIONS

SPALDING COUNTY  
RAIL WITH TRAIL  
MULTI-USE STUDY

DATE: September 28, 2009  
PROJECT NO. 2009-002

## PURPOSE OF RFQ

### A. Background:

The purpose of this study is to examine the former Southern Railway (Roosevelt Railroad) railroad corridor to identify corridor segments that are potentially suitable for a shared use off-road rail-with-trail facility. This study will also evaluate the mixed use development potential along the corridor and determine interconnectivity of this potential rail-trail corridor with existing and proposed local, regional and statewide economic development corridors, redevelopment areas, trail systems, greenways, and bicycle/pedestrian networks. The study shall result in the development of a detailed Master Plan for the rail corridor complete with conceptual elements, cost estimates and potential funding sources.

The proposed study will assist Spalding County and the Atlanta Regional Commission efforts to accommodate the projected population and employment growth slated for the region. The study will explore urban design standards and improvements to roadway, transit, bicycle and pedestrian facilities. Ultimately, the proposed study will facilitate smart growth by ensuring an integration of transportation and land use planning.

### B. Scope of Work

**I. General:** The work to be accomplished is in support of the following Atlanta Regional Commission (ARC) cost center:

906ISP– Spalding County Multi-use Study

**II. Area Covered:** The area of study is defined as a corridor in Spalding County approximately seven (7) miles long and spanning up to a quarter-mile on each side of the rail line beginning at Johnson Road in the northeast quadrant of Spalding County and extending southwest to Bleachery Street near the University of Georgia Griffin Campus.

**III. Goal:** It is the goal of Spalding County to develop a Rail-with-Trail Facility Master Plan along a segment of the former Southern Railway railroad corridor. The Spalding County Comprehensive Transportation Plan (CTP) previously identified the potential for a bicycle and pedestrian multi-use facility alongside this corridor. Additional railroad corridors were assessed in the plan and will subsequently benefit from a detailed analysis of this particular corridor.

**IV. Background:** The purpose of this study is to examine the former Southern Railway (Roosevelt Railroad) railroad corridor to identify corridor segments that are potentially suitable for a shared use off-road rail-with-trail facility. This study will also evaluate the interconnectivity of this potential rail-trail corridor with the existing and proposed local, regional and statewide trail systems, greenways, and bicycle/pedestrian networks.

The intent of Spalding County is to work in partnership with local, regional and state jurisdictions, agencies, advocacy groups, citizens, adjacent residential and commercial property owners, and the community as a whole to develop new transportation alternatives within the county and region.

Rail with Trail (RWT) is defined as a public shared-use path/trail facility that has been developed adjacent to active railroad lines and shares the same right-of-way corridor. Successful RWT facilities are separated from active rail lines by a minimum distance of 10 feet (10') and/or with a physical barrier such as grade separation, vegetation, drainage ditches, or fencing. Each type of barrier is selected based on the train's type, frequency, and speed. An 8 foot (8') separation is the absolute minimum and should only be applied at pinch points or for very short distances. At these locations it is recommended that a grade separation be provided in addition to a vertical barrier. The Rail with Trail multi-use facility is intended to be a universally accessible facility, constructed preferably with a hard surface, or with a stable compact surface that would remain handicapped-accessible with minimal maintenance.

Spalding County initiated this railroad corridor study in response to much public interest in developing alternative transportation facilities that would connect major activity centers and points of interest in the fastest growing portion of the county. With the addition of the proposed 5,000 unit Sun City Peachtree active adult community and the development of two mixed-use Village Nodes in the northeast quadrant of the county, the existing railroad corridor has huge potential for redevelopment as multi-modal transportation corridor that will minimize congestion and air quality impacts. Fortunately for the county, the right-of-way needed for the facility already exists and provides primary connection between Heron Bay Village Node, Sun City Peachtree, Dundee Lake Park, UGA Griffin Campus and downtown Griffin.

Additional points of interest in the northeast portion of the county that could also be accessed with this system and provide important trip attractions along the trail include: Camp Stephens historical site, Jordan Hill Park trail system and various other pedestrian amenities in the vicinity. The Southern Railway rail with trail system also has the potential connect to Heron Bay's Cubihatcha Trail just across the Henry County line.

The planning study should provide opportunity for future connectivity to neighboring counties located both northeast and west of Spalding County. The existing unused Norfolk Southern (former CSX) rail corridor that branches out at the southern end of the study area could provide such an opportunity. Future consideration of this westward rail corridor could potentially provide much needed connectivity to other dense commercial and residential developments within the county, Cowan Road Elementary and Middle schools, Wyomia Tyus Olympic Park, Heads Creek Reservoir, Flint River and ultimately crossing into neighboring Fayette and Coweta counties.

The consultant selected to conduct this study will provide a practical and prioritized strategy to

pursue the successful development and implementation of this rail corridor into a rail-with-trail (RWT) facility that is consistent with local, state, federal and regional policies and guidelines.

**V. Work Tasks:** The purpose of this study is to illustrate Spalding County's rail with trail (RWT) vision in the form of a Master Plan. The consultant team will obtain and analyze appropriate information to produce a detailed Master Plan for the rail corridor complete with conceptual elements that exhibit mix-use development potential along the corridor. The work to be accomplished under this contract is divided into four tasks. Comprehensive progress reports detailing progress on each task will be submitted to ARC with each invoice.

### **Task 1: Inventory of Existing Conditions**

An inventory of existing conditions will be conducted within the study area. The inventory shall include at a minimum all significant:

- Current conditions of the corridor including site inventory and analysis
- Mapping
- Existing and planned developments along the corridor
- Existing and planned trails, pedestrian, and bicycle facilities
  - pedestrian facilities within half-mile radius of the proposed trail
  - trails and bicycle facilities within five-mile radius of the proposed trail
- Review existing studies and reports for relevant projects and policies
  - Adopted County Comprehensive Transportation Plan (2008)
  - Adopted Comprehensive Plan (2004)
  - McIntosh Trail Region Bicycle and Pedestrian Plan (2005)
  - Atlanta Region Bicycle Transportation and Pedestrian Walkways Plan (2007)
  - Spalding County Parks and Recreation Master Plan (2008)
  - Other relevant studies

All inventoried items must be mapped digitally and converted to a standard ArcGIS shapefile (.shp) format for future use.

The consultant will identify and review RWT best practices best practices and document findings in the Existing Conditions Report.

*Deliverable: Existing Condition Report*

### **Task 2: Conduct and Prepare Site Analysis Report**

The consultant will conduct and prepare a Site Analysis Report. The consultant will conduct a survey of the study area to ascertain existing right of way, adjacent property boundaries and terrain features along the corridor to support the preliminary structural evaluation, confirm identified opportunities and constraints and also enhance the accuracy of the GIS mapping and inventory. The report will specifically include:

- Environmental assessment of natural and historic areas along the study corridor
- Rights-of-Way Research
- Preliminary Structural Evaluations

- Identify opportunities and constraints
- Identification of property ownership
- GIS inventory of current conditions
- Demand Potential and Connectivity Assessment with the existing land uses and transportation system
- RWT Network Mapping and Corridor TIP Sheet

*Deliverable: Site Analysis Report*

### **Task 3: Stakeholder / Community Involvement**

The consultant will develop and execute a public involvement plan to include general public outreach, property owner outreach, and agency coordination with local governments, railroad, state, and federal agencies. The consultant will assess and document the roles of each agency with jurisdiction in the study area and document an inventory of programs that the County could access to fund and construct the RWT. The consultant will document the information in the Public and Stakeholder Involvement Plan, to be provided to Spalding County prior to the completion of the Trail Master Plan.

- The consultant shall present the analysis of the corridor and the project design at public forums for discussion with area stakeholders and other interested community members;
- After taking into consideration local input from Spalding County and the input received during the public forum, the consultant shall present the final conceptual design and detailed cost estimate during a second public forum at a mutually agreed upon time and place. The consultant shall be responsible for organizing and facilitating these forums, and for providing presentation materials as needed.

Community and stakeholder input received shall be summarized in the Public and Stakeholder Input Report.

*Deliverables: Public and Stakeholder Involvement Plan; Public and Stakeholder Input Report*

### **Task 4: Prepare Trail Master Plan**

The consultant will prepare a final conceptual plan for the study area and prepare a preliminary design for the facility, including trail heads and transit platforms. As part of this process, the consultant will determine right-of-way acquisition and develop utility coordination guidelines. The consultant will be required to perform geotechnical boring (as needed). The consultant will use information from Tasks 1-4 to develop a Rail with Trail (RWT) Master Plan which will include at a minimum final RWT design, an overview trail map and sub-section maps, cost estimates for all design phases, concept illustrations for potential mixed-use development along the corridor, facility requirements and recommendations and identification of potential funding sources. If a compacted gravel surface instead of hard surface is selected, maintenance requirements to preserve over time should be documented. Maps of the trail to be included shall represent the design characteristics of the trail, including alignment, trail materials (pavement, compacted gravel, boardwalk, etc), existing significant structures, important boundary lines, above and below ground utilities, drainage systems, and planned facilities locations.

Deliverables shall be provided in both digital and paper form. Digital submission (CD) to include ArcGIS files of future trail layout, and key applicable features impacting the trail (amenities, fences, utility lines, and other data) collected as part of inventory and Site Analysis.

*Deliverable: Southern Railway Rail with Trail Master Plan*

**Project Duration**

All work as described in the above tasks shall be completed by no later than November 20, 2010.

**CONTRACTURAL NOTICE**

**The project consultant is required to be pre-qualified with the Georgia Department of Transportation.**

**PROJECTED REDEVELOPMENT PLAN BUDGET**

Task 1 – Inventory of Existing Conditions.....	\$30,675.00
Task 2 – Conduct and Prepare Site Analysis Report.....	\$59,325.00
Task 3 – Stakeholder/Community Involvement.....	\$20,625.00
Task 4 – Prepare Master Plan.....	\$41,375.00
<b>Total.....</b>	<b>\$152,000.00</b>

Note: Budget projections for overall tasks are subject to change after consultant selected, but shall not exceed grant total.

**INSTRUCTIONS TO BIDDERS:**

**A. QUOTATIONS:**

1. Sealed RFQ’s will be received at Spalding County Community Development Department, 119 E. Solomon Street, Griffin, Georgia 30223, until **2:30 P.M., ET, on October 28, 2009** per the requirements and specifications of this solicitation.
2. All prices F.O.B. Spalding County, Georgia. Any freight/delivery charges not included in this quotation will be paid by the vendor.
3. Prices shall include all labor, supervision, materials, equipment, transportation and services necessary to do a quality job.
4. The bidder shall state any prompt payment discounts to apply. (Discounts other than for prompt payment must be shown for individual items unless all items have the same percentage of discounts.)
5. RFQ’s must allow for up to sixty (60) days for acceptance.
6. Only firm fixed price RFQ’s will be considered.

7. Evaluation criteria for all RFQ's is listed below:

- a. Qualifications
- b. Pricing
- c. Schedule of proposed work (where applicable)
- d. Completion Schedule (where applicable)
- e. References (for historical projects of similar size and scope)
- f. Completed forms (included in this RFQ)

**B. DELIVERY:**

1. The Bidder(s) shall state in their proposal(s) a firm delivery date. The delivery may be a major factor in the award of this bid.
2. The equipment/material will be accepted only after the above requirements for delivery have been met. The seller shall assume all responsibility until accepted.

**C. RIGHT OF REJECTION:**

Spalding County reserves the right to reject any one or all RFQ's, or any part of any RFQ, to waive any informality in any RFQ, and to award the purchase in the best interest of the Spalding County. Furthermore, for acceptance purposes, the County reserves the right to hold the RFQ of the three (3) lowest bidders for a period of ninety (90) calendar days from and after the time of the RFQ opening.

**D. RFQ SUBMITTAL:**

1. Address all RFQ's to **SPALDING COUNTY COMMUNITY DEVELOPMENT DEPARTMENT, ATTN: ANTHONY DUKES**, 119 East Solomon Street, Room 203, Griffin, Georgia 30223. The RFQ's shall be enclosed in a sealed envelope, clearly marked **RFQ NO. 09-002 "SPALDING COUNTY RAIL WITH TRAIL MULTI-USE STUDY"** and **"NOT TO BE OPENED UNTIL 3:00 P.M., October 28, 2009."**
2. **ALL RFQ's MUST BE RECORDED (CLOCKED-IN) AT PLANNING AND DEVELOPMENT SERVICES ON OR BEFORE THE TIME AND DATE INDICATED ON THE RFQ DOCUMENT.** The responsibility for submitting RFQ's to Planning and Development Services is solely that of the bidder. Spalding County will not be responsible for delays in mail delivery or delays caused by any other occurrence. **LATE RFQ's WILL NOT BE ACCEPTED.**
3. The Bidder(s) are to submit their RFQ(s) (**an original, so identified and six (6) copies**) on the attached PROPOSAL FORM, supplying all the required information. Failure to comply with this or any other paragraph of the Instructions to Bidders may be sufficient reason for invalidation of the RFQ.

4. Bidders are required to provide all requested information. RFQ submittals should be submitted in a sealed envelope marked as instructed. Only information provided inside this envelope will be considered, unless otherwise instructed. Failure to follow this instruction or any other instruction contained in this Request for RFQ's may result in the rejection of your RFQ
5. RFQ modifications are not allowed. Complete withdrawal or complete exchange of RFQ is acceptable, if done before scheduled RFQ opening.

**E. PUBLIC RFQ OPENING PROCEDURE:**

1. The RFQ Opening will be held at the Spalding County Community Development Department, Room 203, 119 E. Solomon Street Griffin GA. 30223 at **3:00 P.M. on October 28, 2009**. The purpose of a Public RFQ Opening is for a reading of RFQ's received. No award will be made or implied at this time.
2. Only the following information will be given:
  - a. Vendor name.
  - b. Total price, except when award is made on a unit price basis or grand total for all or none items.
  - c. Bid bond. (If Applicable)
3. RFQ's or related documents may not be reviewed at the RFQ opening. No discussion of any nature concerning brand names, deliveries, samples, etc., can be entered into between any Purchasing personnel and any Vendor during or after the RFQ opening until the evaluation has been completed and a recommendation for award has been made. Agents will provide figures recorded for each vendor at RFQ opening, and/or indicated **apparent low bidder** prior to the receipt of any recommendation.
4. **Persons with disabilities requiring reasonable accommodations to attend meetings, please call the Purchasing Division at (404) 391-6543 at least forty-eight (48) hours in advance (excluding weekends and holidays).**
5. A copy of the RFQ tabulation will be available to review in the Community Development Department Office within 24 hours after opening. Only tabulations posted in the Community Development Department shall be considered the "official" postings. Vendors who wish to have a copy of the final tabulation may submit a self-addressed stamped envelope to the appropriate agent. In the bottom left corner of the envelope write "Tabulation for (RFQ No. 09-002)
6. Vendors who wish to review copies of RFQ's may do so by making an appointment with the Transportation Planning Manager.

**F. ENGINEERING DATA:**

1. Each bidder shall submit the following data included in the attached PROPOSAL FORM.
  - a. Manufacturer and Model **OR** Supplier.
  - b. A statement that the proposed equipment/material conform(s) to the specifications or a statement indicating the exceptions to the specifications.
  - c. Bidder must include nearest factory authorized parts and service facility.
2. The County shall have final determination as to the specifications of the equipment/material.

**G. DEFAULT AND TERMINATION OF CONTRACT:**

The County may terminate any contract for failure by the Contractor to comply with the terms and conditions of its contract with the County or failure by the Contractor to correct problems brought to its attention by the County, each of which failures shall constitute a default. In the event of such termination, that Contractor will be paid only those sums due and owing under the contract for performance satisfactorily rendered, subject to offset for damages and other amounts which are, or which may become, due and owing to the County.

The County, for its convenience and not for cause, may terminate a contract, in whole or in part, whenever the County determines that such termination is in its best interest after giving written notice of such termination to the Contractor. In the event of a termination for convenience, the County shall pay all amounts due and owing to the contractor for performance satisfactorily rendered and reasonable termination costs incurred by the contractor; however, in no event shall the total of all amounts paid to the contractor exceed the contract price. The contractor shall not be reimbursed for any profits which may have been anticipated, but which have not been earned up to the date of termination.

**THE COUNTY SHALL CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274(e) OF THE IMMIGRATION AND NATURALIZATION ACT. SUCH VIOLATION SHALL BE CAUSE FOR IMMEDIATE CANCELLATION OF CONTRACTS BETWEEN SAID CONTRACTOR AND THE COUNTY.**

**Spalding County's performance and obligation to pay under "Continuing Price Agreement" contracts is contingent upon an annual appropriation by the County Commission.**

**H. QUANTITIES:**

The quantities shown on the Proposal Form are approximate and represent the estimated requirements for the contract period. There is no obligation on the part of the County to purchase any part or all of the quantities listed. The County reserves the right to purchase

more or less than the quantities listed, depending upon actual requirements, during the life of the agreement.

**I. PAYMENT:**

Withholding Payment

In the event a contract is canceled under any provision herein, Spalding County may withhold from the Contractor any monies owed on that or any contract, an amount sufficient to compensate for damages suffered because of the violation resulting in cancellation.

**J. INQUIRIES:**

Please direct any inquiries concerning the technical specifications to **Anthony Dukes, Spalding County Transportation Planning Manager at (770) 227-6300** and inquiries concerning other procurement issues to **Jinna Garrison, Administrative Services Director at (770) 467-4222**. All telephone conversations are to be considered unofficial responses and will not be binding. Questions, verifying the RFQ's content, if appropriate, will be responded to in writing. The written response will be the County's official response and will be mailed to all bidders that requested the RFQ document.

**K. INDEMNIFICATION:**

1. The Contractor shall indemnify and hold harmless the County, and their agents and employees from and against all claims, for infringement of any United States Patent, or damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the work, furnishing of services, or furnishing of materials, goods, or equipment, as required by the RFQ documents, including but not limited to claims regarding defects in materials, goods, or equipment, which is caused in whole or in part by any breach of contract, or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.
2. In any and all claims against the County, or any of their agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under Workmen's Compensation Acts, Disability Benefit Acts or other Employee Benefit Act.

**L. CONTRACTOR QUALIFICATION AND EXPERIENCE:**

1. Bidders are required to furnish evidence that they have past experience in the type of work as outlined in the attached Scope of Work, to include specific experience. A minimum of three (3) references must be submitted with each RFQ. These references may be used in the evaluation of this RFQ to determine award.
2. The firm and/or key project personnel should be able to demonstrate at least three (3) years of prior experience planning, designing and engineering light rail transit, multi-use trails and mixed-use development; and the firm must have on staff at least one registered professional engineer who holds a valid Georgia license and can stamp engineering designs.
3. If required, the Contractor shall be responsible for obtaining and maintaining current City Business Tax Certificates or County occupational license and any licenses required pursuant to the laws of the City of Griffin, Spalding County, or the State of Georgia.

**M. VENDOR PERFORMANCE EVALUATION:**

The successful vendor(s) are subject to have their performance evaluated by Spalding County, using a standard form. This form will be on file in the Central Services Purchasing Division and will become a "Public Record".

**N. EQUAL OPPORTUNITY REQUIREMENTS:**

Compliance with this Equal Opportunity Pledge is mandatory of all vendors/contractors in connection with the performance of work under a Spalding County contract. All State and federal requirements related to such equal opportunity requirements must be met. All vendors must agree to:

1. Not to discriminate against any employee or job applicant because of his or her race, creed, color, sex, marital status or national origin.
2. Post a copy of this pledge in a conspicuous place, available to all employees and job applicants.
3. Place or cause to be placed a statement in all solicitations or advertisement for job applicants, including subcontracts, that the vendor/contractor is an "Equal Opportunity Employer".
4. By signing on P4, the vendor/contractor pledges itself to support and abide by the Equal Opportunity Pledge.

**O. VENDOR GRIEVANCE PROCEDURE:**

1. Right to Protest. Any actual or prospective bidder, or contractor, who is aggrieved in connection with the solicitation or award of a contract, may protest any RFQ or award recommendation on the grounds of irregularities in specifications, bid procedure, or the evaluation of the RFQ.

2. Filing a Protest. Actual bidders who are affected adversely by the decision or intended decision of a bid/contract award shall file a written notice of intent to protest with the County Finance Department within 72 hours (excludes weekends and holidays) after posting of the intended recommendation of award. A formal written RFQ protest, stating with particularity of facts and grounds (should refer to the statutes, laws, or ordinances which the Protester deems applicable) upon which the protest is based, shall be filed with the Central Services Purchasing Division within seven (7) calendar days after the date of filing the notice of intent of RFQ protest. Failure to timely file either the notice of intent or the formal written protest shall constitute a waiver of proceedings under this section.

A written protest is officially filed with the County when it is delivered to and received by the Central Services Purchasing Division.

**P. PURCHASES BY OTHER PUBLIC AGENCIES:**

With the consent and agreement of the successful bidder(s), purchases may be made under this RFQ by other governmental agencies or political subdivisions within the State of Georgia. Such purchases shall be governed by the same terms and conditions stated herein. This agreement in no way restricts or interferes with the right of any Georgia State or political subdivision or other public entity to RFQ any or all of these items independently.

**Q. SPECIFICATIONS:**

**Quantity**

**Description**

- |   |  |
|---|--|
| 1 | Original Copies of the RFQ plus six (6) copies, including all above listed requirements and further meeting attached specifications. |
|---|--|

**SPALDING COUNTY, GEORGIA**

**REQUEST FOR QUALIFICATIONS**

**PROPOSAL RESPONSE**

**BID #09-002**

**For**

**SPALDING COUNTY RAIL WITH TRAIL MULTI-USE STUDY**

**Submitted by:**

Name of Company:

Attn:

Mailing Address:

City/State/Zip:

Phone (including area code):

E-mail:

**Submittal Deadline:**

**Wednesday, October 28, 2009 by 2:30 P.M.**

SPALDING COUNTY  
PROPOSAL FORM

This page becomes an integral part of the proposal submitted  
by \_\_\_\_\_.  
(Vendor/Company Name)

The undersigned proposes to furnish and deliver, in accordance with the requirements of the Instructions to Bidders and the Specifications; prepared by Spalding County, Community Development Department, as per the County Specifications. Item numbers below refer to the same numbered paragraph of the Instructions to Bidders and the Specifications.

INSTRUCTIONS TO BIDDERS:

A.1. All prices F.O.B. Spalding County, Griffin, Georgia? YES:\_\_\_ NO\_\_\_

A.1. Prices shall include all labor, supervision, materials, equipment, transportation and services necessary to do a quality job. YES:\_\_\_ NO\_\_\_

A.4. Discount(s) for early payment \_\_\_\_\_

A.5. Condition of RFQ firm for acceptance for 60 days? YES:\_\_\_ NO\_\_\_

or Number of Days RFQ is Firm # Days\_\_\_\_\_

A.7. SUBJECT TO ESCALATION YES:\_\_\_ NO\_\_\_

Method of Escalation, if applicable \_\_\_\_\_

B.1. Guaranteed delivery time \_\_\_\_\_

D.3. Bidder has submitted an original RFQ document and three (3) YES:\_\_\_ NO\_\_\_  
copies?

F.1.a. Manufacturer/Supplier \_\_\_\_\_

F.1.b. Proposed equipment/material conforms to Specifications? YES:\_\_\_ NO\_\_\_

Exceptions to Specifications:

\_\_\_\_\_  
\_\_\_\_\_

F.1.c. Nearest factory authorized parts and service facility\_\_\_\_\_

-P2-  
SPALDING COUNTY  
PROPOSAL FORM

K. Bidder will indemnify Spalding County? YES:\_\_\_ NO\_\_\_

N. Bidder agrees to abide by the Equal Opportunity Pledge? YES:\_\_\_ NO\_\_\_

P. Bidder may extend pricing, terms, and conditions to other public agencies YES:\_\_\_ NO\_\_\_

**BIDDER WILL ACCEPT THE COUNTY'S PROCUREMENT CARD (VISA) FOR ALL ORDERS?** YES:\_\_\_ NO\_\_\_

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA:**

ADDENDUM NO. \_\_\_\_\_ DATED \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_ DATED \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_ DATED \_\_\_\_\_

-P3-  
RFQ SCHEDULE

This page becomes an integral part of the proposal submitted  
by \_\_\_\_\_  
(Vendor/Company Name)

We propose to furnish the equipment/material as indicated in this RFQ SCHEDULE, provided to Spalding County with transportation/delivery charges prepaid, and for the price quoted below. All equipment/material to be furnished in accordance with Spalding County specifications attached hereto.

The County Commission reserves the right to accept or reject any and all bids in the best interest of the County.

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1.	1	Please see the attached information for specifications.	\$ _____	\$ _____

**IN THE EVENT OF AN ERROR IN EXTENDED PRICE, UNIT COST WILL PREVAIL.**

NOTE: ABOVE PRICE TAX EXEMPT - The Bidder(s) will not be exempt from the Georgia Sales Tax on materials and services. The Owner is exempt from all Federal excise taxes on materials, appliances, etc., which are incorporated into and become a part of the finished improvement.

Bidder(s) shall attach manufacturer's current literature and specifications covering the latest year model on which they are bidding and which shall specifically and clearly indicate coverage of all item(s) shown in Spalding County specifications. If manufacturer's literature does not clearly reflect these items, the bidder shall attach certification from the manufacturer justifying items called for in the specifications. Bidder will not be permitted to submit additional specifications and further justifications for any item which is contrary to that reflected in their printed literature attached.

-P4-

**SIGNATURE FORM**

---

NAME OF COMPANY

---

MAILING ADDRESS

---

CITY STATE ZIP

---

AUTHORIZED SIGNATURE TITLE

---

NAME (TYPED OR PRINTED) DATE

---

PHONE NUMBER (INCLUDING AREA CODE)

---

FAX NUMBER (INCLUDING AREA CODE)

---

E-MAIL

---

FEIN NUMBER

---

DATE