

Memo

TO: ALL INMATES; FAMILY & FRIENDS
FROM: Spalding County Correctional Institution
SUBJECT: KIOSK SERVICE & CHANGE IN INMATE MAIL DELIVERY

The Spalding County Correctional Institution has contracted with Smart Communications to install Kiosks/Tablets in all housing units to be made available to inmates for outside and internal communications.

The changes are being made to streamline the operations of the prison, improve communications, and ensure the safety and well-being of inmates and staff.

MailGuard

To maintain the security and safety of the inmates and staff, effective December 1, 2020, the mailing address for inmate cards, letters, photographs, and other personal mail sent to Smart Communications is as follows:

Inmate Name and GDC Number
Spalding County Correctional Institution
P.O. Box 9104
Seminole, FL 33775-9104

The Inmates Name and GDC number must be clearly printed on the outside of the envelope or postcard to ensure the mail is posted to the correct account.

All regular inmate postal mail (Postcards, Letters, Greeting Cards, Photos, etc.) will be scanned into the system and available to the inmates to view their postal mail via the inmate kiosks.

Legal Mail, Court Documents, Bank Statements, Packages & Publications will continue to be sent to the facility directly.

After release, inmates can log onto the public website at <https://www.smartjailmail.com/> and enter their inmate number and password to download their Photos, Messages, and Postal Mail for FREE!

We recommend registering at www.MailGuardTracker.com to receive notices when your mail is received, reviewed by staff, and viewed by the inmate. If your mail is rejected for any reason by the facility, you can be notified with the reason why the mail was rejected in whole, or in part.