

**VACANT POSITION**

**DEPARTMENT: WATER**

**OBTAIN APPLICATION: <http://spaldingcounty.com/careers.php>**

**SUBMIT APPLICATION, PROOF OF EDUCATION, POST CERTIFICATION OR COMPASS TEST SCORES TO: [employment@spaldingcounty.com](mailto:employment@spaldingcounty.com) or 119 E. Solomon Street, Human Resources Office**

**CLOSING DATE: Position will remain open until filled**

Job Title: Utility System Technician, Senior (3106)  
Salary: Pay Grade 16; Hiring Rate \$44,595.20  
Provisions of Personnel Ordinance for Promotion/Demotion/Transfer  
Work Schedule: 7:30 am - 3:30 pm; Monday-Friday; occasional overtime required

This position has been determined to be non-exempt under the overtime provisions of the Fair Labor Standards Act.

**MINIMUM TRAINING AND QUALIFICATIONS:** High school diploma or state-awarded GED required; with one to two years of experience as a Heavy Equipment Operator or Utility System Technician; and 6 months to 1 year of experience involving water/sewer line construction/plumbing; or any equivalent combination of education, specialized training, and experience which provides the requisite knowledge, skills, and abilities for this position. Must be P.O.S.T. certified or able to obtain certification within the established probationary period. Must possess and maintain a Commercial Driver's License (CDL).

**GENERAL STATEMENT OF JOB:** Under general supervision, supervises the work of inmates and performs a variety of construction and maintenance duties. Oversees and directs the activities of the maintenance center to ensure proper repair and maintenance of a variety of gasoline and diesel-powered equipment and vehicles. Ensures compliance with procedures and full utilization of personnel and inmates working with heavy equipment and machinery, transferring from one task to another where demands require. Has varied experience in Utility Construction and Maintenance and is able to work without close supervision. Reports to the Spalding County Water and Sewerage Facilities Authority General Manager or his/her designee.

**PHYSICAL REQUIREMENTS:** Must be physically able to operate a variety of law enforcement and restraining devices including handcuffs and be certified to operate a firearm. Must be physically able to operate a variety of light and some heavy equipment, tools and machines including operating a dump truck, backhoe, loader, grader, bulldozer and compactor and general light equipment. Must be able to use body members to work, move or carry objects or materials. Must be able to operate and/or drive a truck. Must be able to exert up to forty pounds of force occasionally, and/or up to thirty pounds of force frequently. Physical demand requirements are at levels of those for heavy physical work. Must be able to lift and/or carry weights of fifty pounds.

**ESSENTIAL JOB FUNCTIONS:**

ALL FUNCTIONS MAY NOT BE PERFORMED BY ALL INCUMBENTS

Maintains County fire hydrant system, ensuring proper water pressure; records findings and submits reports to management.

Exercises responsibility for supervising inmates in the performance of utility construction and maintenance activities; ensures compliance with established policies and full utilization of personnel, materials, and facilities with concern for quality, safety and efficiency.

Performs maintenance of vehicles by keeping track of fluids, oil, lights, etc. and turning vehicles in to the Shop for repairs.

Registers water meter to confirm correct calibration.

Performs pressure, valve, leak, service and main-line checks throughout County water distribution system; effects repairs as warranted.

Operates a variety of light machinery and equipment including mighty mole boring machine, jack hammer, air drill, pipe saws, tapping tools, backhoe, water pump, and hand tools, etc.

Operates farm tractor for bush hogging, landscaping, and aeration.

Operates dump truck to load and unload materials to fill job orders.

Joins, seals, and wraps sections of pipe.

Assists in the directing of the activities of the Shop to ensure compliance with all safety procedures; monitors the shop, equipment and vehicles to promote overall safety in all work areas.

Maintains the efficient and safe operation of County owned vehicles and equipment.

Evaluates and determines the method of repair on equipment and vehicles, and performs and oversees repairs and maintenance on gasoline and diesel-powered vehicles and equipment, including specialized heavy and light equipment; services all component systems thereof such as engines, emission control systems, fuel systems, ignition systems, starters and alternators, brake systems, hydraulic systems, transmissions and clutches, exhaust systems, etc.

Ensures parts and tools are available for the completion of daily activities; orders supplies and service/technical manuals; assists in obtaining major parts as required.

Coordinates and schedules repairs with Supervisor.

Assists with the completion of maintenance records, purchase orders, requisitions, reports, and budget related figures.

Utilizes a wide variety of tools, equipment and supplies in the performance of duties such as hand tools, various manuals, hydraulic jacks, chain hoist, mechanic's tools, power tools, testing equipment, various cleaners and agents, etc.

Transports machinery and equipment used at job sites via truck; responsible for cleanliness and maintenance of assigned vehicle.

Performs other duties as required such as delivering supplies, maintaining equipment, cleaning streets and other areas, removing snow, etc.

Oversees complete cleaning of departmental vehicles as needed.

Ensures that all inmates are provided with clothing which is visible to motorists.

Ensures accurate count of inmates at all times while on job site; works to prevent escape and protect public from inmates and inmates from the public.

Directs rerouted traffic at job sites as required.

Mixes, pours, and spreads concrete, asphalt, gravel, and other materials using hand tools as required.

Performs a variety of routine, non-machine tasks, such as removing forms from set concrete.

Performs minor carpentry, electrical, masonry, and welding/cutting torch work as necessary.

Works on an "on-call" basis, twenty-four hours a day, seven days a week in the event of an emergency requiring presence.

Performs other related duties as required.

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June 16, 2022