

****VACANT POSITION****

DEPARTMENT: SOLID WASTE

OBTAIN APPLICATION: <http://spaldingcounty.com/careers.php>

SUBMIT APPLICATION, PROOF OF EDUCATION, AND A COPY OF CORRECTIONAL OFFICER POST CERTIFICATION OR COMPASS/ASSET TEST RESULTS TO: employment@spaldingcounty.com

or 119 E Solomon St, Room 110

CLOSING DATE: POSITION WILL REMAIN OPEN UNTIL FILLED

Job Title: Solid Waste Officer (Position No. 3621)
Salary: Pay Grade 13; \$40,186
Provisions of Personnel Ordinance for promotion/demotion/transfer
Work Schedule: 7:30 a.m. – 3:30 p.m., Monday – Friday. Some overtime required.

This position has been determined to be non-exempt under the overtime provisions of the Fair Labor Standards Act.

MINIMUM TRAINING AND QUALIFICATIONS: High School diploma or state-awarded GED and experience as a light equipment operator required; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this position. Must be P.O.S.T. Correctional Officer certified or able to obtain certification within the established probationary period. Must possess and maintain a valid Georgia drivers license Class C.

GENERAL STATEMENT OF JOB: Under general direction, supervises the work of inmates in the operation related to trash pick-up on roadways, functional support of collection centers and right of way support. Reports to the Parks, Grounds and Public Works Director or Solid Waste Supervisor. Overtime required, as needed.

PHYSICAL REQUIREMENTS: Must be physically able to operate a variety of law enforcement and restraining devices including handcuffs and be certified to operate a firearm; must be proficient at operating light equipment including, but not limited to backpack blowers, weed eaters, rakes, shovels, picks, small grounds equipment etc. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to forty pounds of force occasionally, and/or up to thirty pounds frequently. Physical demand requirements are at levels of those for active work. Must be able to lift and/or carry weights of forty to sixty pounds.

ESSENTIAL JOB FUNCTIONS:

ALL FUNCTIONS MAY NOT BE PERFORMED BY ALL INCUMBENTS

Supervises inmates when performing trash removal activities from roadways, supporting collection centers and solid waste operations, may include minor public works tasks as well.

Ensures compliance with established policies and full utilization of personnel, materials, and facilities with concern for quality, safety and efficiency.

May utilize and operate various pieces of light equipment as required such as chain saws, blowers, etc. to clean and maintain right of ways.

Performs maintenance of vehicles by keeping track of fluids, oils, lights, etc. and turning vehicles in to the Shop for repairs.

Ensures that working signs and warning zones are put up daily as required.

May performs other duties as required such as delivering supplies, maintaining equipment, cleaning streets and other areas, removing snow, etc.

Oversees complete cleaning of departmental vehicles as needed.

Ensures that all inmates are provided with clothing which is visible to motorists.

Ensures accurate count of inmates at all times while on job site; works to prevent escape and protect public from inmates and inmates from the public.

Ensures that all workplace and work zone safety practices are utilized.

Carries out on call duties as scheduled.

Utilizes technology such as computers and handheld tablets to receive and record work orders and policies.

ADDITIONAL JOB FUNCTIONS

Performs other related duties as required.

July 27, 2022
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