

# After Agenda

Board of Commissioners of Spalding County  
Special Called Meeting  
Thursday, August 4, 2022  
6:00 PM  
Room 108, Spalding County Annex Building

The Spalding County Board of Commissioners held a Special Called Meeting on Thursday, August 4, 2022, in Room 108 of the Spalding County Annex Building, beginning at 6:00 p.m. with Chairman Clay Davis presiding. Commissioners Ryan Bowlden and Gwen Flowers-Taylor were present for the meeting. Commissioner Rita Johnson joined the meeting at 6:07 p.m. and Commissioner James Dutton joined the meeting at 6:24 p.m. Also present were County Manager, Dr. Steve Ledbetter, County Attorney, Stephanie Windham and County Clerk, Kathy Gibson to record the minutes.

**I. OPENING (CALL TO ORDER)** by Chairman Clay Davis.

**PLEASE SILENCE YOUR CELL PHONES AND ALL OTHER ELECTRONIC DEVICES.**

**II. INVOCATION**

Commissioner Gwen Flowers-Taylor, District #1, delivered the Invocation.

**III. PLEDGE TO THE FLAG**

Commissioner Ryan Bowlden, District #4, led the Pledge to the Flag.

**IV. PUBLIC HEARING**

1. Conduct a Public Hearing on the Comprehensive Plan.

***Motion/Second by Flowers-Taylor/Bowlden to conduct a Public Hearing on the Comprehensive Plan. Motion carried unanimously by all.***

Dr. Ledbetter advised that no one had signed up to speak at the Public Hearing.

***Motion/Second by Flowers-Taylor/Bowlden to close the Public Hearing on the Comprehensive Plan. Motion carried unanimously by all.***

2. Conduct a Public Hearing on the Capital Improvements Element.

***Motion/Second by Flowers-Taylor/Bowlden to open a Public Hearing on the Capital Improvements Element. Motion carried unanimously by all.***

Dr. Ledbetter advised that no one had signed up to speak on the for this Public Hearing.

***Motion/Second by Flowers-Taylor/Bowlden to close the Public Hearing on The Capital Improvements Element. Motion Carried unanimously by all.***

## V. AGENDA ITEMS

*Commissioner Johnson joined the meeting at 6:07 p.m.*

1. The Blue Cypress team will update the Board on the Comprehensive Plan and request permission to move the plan forward with a transmittal letter to Three Rivers Regional Commission.

Caroline Evans with Blue Cypress advised that the presentation that was given to the Board at the meeting on August 1<sup>st</sup> is the same presentation available for this meeting. She stated that she would review the presentation again if that is what the Board would like, or that she could answer any questions the Board may have regarding the submittal of the letter to Three Rivers Regional Commission for the Comprehensive Plan.

Ms. Evans stated she is here this evening to request that the Comp Plan and CIE be transmitted to Three Rivers Regional Commission. After Three Rivers Regional Commission and DCA review the Comprehensive Plan it will come back to the Board of Commissioners for a final approval.

Commissioner Flowers-Taylor then asked if any changes had been made to the CIE since the meeting last week.

Ms. Paige Hatley advised there had been no changes to the CIE. There were some comments received when we reviewed the methodology report, but as far as what has been drafted and available, we have not received any feedback and are not aware of any adjustments. What you have in front of you is the current state of the draft CIE.

***Motion/Second by Flowers-Taylor/Bowlden to approve the transmittal letter be sent to Three Rivers Regional Commission. Motion carried unanimously by all.***

2. Hatley and Associates team will update the Board on the Capital Improvements Element to prepare for transmittal of the plan.

***Motion/Second by Flowers-Taylor/Johnson to approve the plan recommended by Hatley and Associates on the Capital Improvement Element and have it prepared for transmittal to Three Rivers Regional Commission. Motion carried unanimously by all.***

3. Consider approval of a contract with Enterprise Fleet Management to replace our current leasing program for County vehicles.

*Commissioner Dutton joined the meeting at 6:24: p.m.*

Dr. Ledbetter stated that the Georgia Municipal Association has informed us that they are in the process of sunseting their lease pool program. What this means is we will be looking for another financial source to manage the vehicle fleet for the County. For a number months we have been looking for an opportunity to locate a leasing program utilizing our state contract vendor,

Sourcewell, and at the last visit to the ACCG Conference, one of the Sourcewell vendors was located on site as a vendor. That vendor was Enterprise Fleet Management. We have been speaking with them since the last ACCG Conference and have provided them with all of our data for all of our vehicles. They have completed an analysis for our vehicles and this analysis has been shared with the Board and it is on line on the Agenda this evening.

In short, for FY23, we currently have 145 vehicles in our fleet. The current cycle time or the current average age for vehicles is 12.08 years for our vehicles. The cost of ownership for these vehicles under current maintenance that we are tracking indicates that we are spending approximately \$285.00 a month for maintenance on our vehicles which is excessive. If you do the math we have bought each car at least twice.

We have been concerned about this and we have gone back and worked with Enterprise to understand the numbers much deeper and understand what they can provide for our community. The first year, FY23 indicates that they will replace 59 of our vehicles reducing the average age of our fleet and they are showing a proposed maintenance fee of \$73.00 a month. So we would be moving from \$285 to \$73 a month. That would be a significant savings on maintenance costs. They are indicating for the first year a net cash savings would be \$320,724.00 for our community and that would be in this budget year.

Mr. Imberger asked that Dr. Ledbetter advise the Board that more than half of his current vehicles are down and not able to operate today for grass cutting. The reason being maintenance issues. So he is having to double up crews on the vehicles that are running to send them out to cut grass.

Staff is recommending to move forward with a contract to utilize Enterprise Fleet Maintenance and the Purchasing Policy that we currently have in place for Spalding County. The Financial Policies and Procedures on page 15 talks specifically about Georgia State Contracts and U.S. General Servicing Administration Purchasing and states: "If the using department has determined that the material, equipment or supplies desired are available and may be obtained through State or Federal procurement procedures, then local competitive bidding procedures may be waived upon the approval of the County Manager and then a Purchase Order may be issued.

Dr. Ledbetter stated that we are bringing this to you to show our Community that we are looking at every opportunity to save money in our county and this one area of opportunity to save. Where we can reduce the cost of ownership for each of our vehicles significantly to \$323,000 for FY23 and over the next 10 years the report indicates an \$830,000 savings for our community. We feel this is significant and the opportunity to utilize a national company to procure vehicles for us is going to help us obtain vehicles.

Dr. Ledbetter then advised that last Friday, T.J. Imberger was contacted by Ford and they indicated that the two vehicles he had issued purchase orders for in FY22 were cancelled, so that meant we were not going to be able to get those

vehicles. The supply chain is broken and we recognize it is broken, so we are looking for ways to maximize our dollars and to maximize our availability because Enterprise has assured us that they will look nationally for vehicles to satisfy the needs that we have for our community. Staff's recommendation is that we move forward with this contracted agreement.

Commissioner Johnson then asked if they can they actually guaranty availability on the fleet.

Dr. Ledbetter stated that he is not saying they are going to guaranty availability on all of the vehicles we are in need of. He said we stand a much higher probability of obtaining vehicles because we will have someone who is looking out natonally for the vehicles that we may be able to use.

Commissioner Johnson the asked what the length of this contract would be?

Dr. Ledbetter stated that Stephanie Windham is currently working on the contract. We are asking them to do a one year contract so we can close it. One of the nice things about the contract is it is a Sourcwell Contract, it is approved by the State of Georgia and there are a number of jurisdictions across the State of Georgia that are currently utilizing this program. We are at the cutting edge of this program which appears to be well received in all the other counties and he feels it would be a good opportunity for us to move forward.

Stephanie Windham, County Attorney, stated that she had reviewed all of the documents. She has no problem with the Master Equity Lease Agreement as it has been clearly vetted through the State of Georgia and has all of the limiting language in it. The only other portion, which is the Consignment Auction Agreement, doesn't seem to be part of what they have done with the State and she has no problem working through it. She feels we can make that option work as well.

Commissioner Flowers-Taylor stated that according to the purchasing policy the Board doesn't have to approve this contract. It says that it can be approved by the County Manager.

Dr. Ledbetter then stated that he would like to have the Board's approval for transparency purposes.

***Consensus of the board is to support the County Manager in this decision to enter into a contract with Enterprise Fleet Management.***

## **VI. ADJOURNMENT**

***Motion/Second by Johnson/Flowers-Taylor to adjourn the meeting at 6:45 p.m. Motion carried unanimously by all.***