

*****VACANT POSITION*****

DEPARTMENT: FIRE

OBTAIN APPLICATION FROM: <http://spaldingcounty.com/careers.php>

SUBMIT COMPLETED APPLICATION AND PROOF OF EDUCATION TO: employment@spaldingcounty.com or to 119 E. Solomon Street, Room 110

CLOSING DATE: Position will remain open until filled

Job Title: EMS Lieutenant (Position #1814)

Salary: Pay Grade 21; \$52,686.40

Provisions of the Personnel Ordinance for Promotion/demotion/transfer

This position has been determined to be exempt under the provisions of the Fair Labor Standards Act.

MINIMUM TRAINING AND QUALIFICATIONS: Requires a high school diploma or state-awarded GED. A minimum of five (5) years experience working as a Paramedic emergency medical service that provides advanced life support. Incumbent will maintain all requirements as a Paramedic as established through the Georgia Office of EMS and Trauma. Must possess and maintain a valid Georgia Class F Driver's License. *Preferred Qualifications:* Paramedic/EMT Instructor, American Heart Association BLS Instructor, American Heart Association ACLS Instructor, American Heart Association Pediatric Advance Life Support, American Heart Association Pre-Hospital Trauma Life Support, Georgia Firefighter Standards and Training Certified Firefighter.

GENERAL STATEMENT OF JOB: Under limited supervision, supervises firefighters on an assigned shift in responding to emergency medical calls. Assists the Fire Chief of Operations with various emergency medical functions. Duties include responding to fire/rescue/medical emergency calls for saving/protecting life and property, driving/operating county emergency vehicles providing advanced life support to sick/injured persons, coordinating training activities, and coordinating maintenance of emergency medical equipment. Reports to the Captain and/or Battalion Chief for day-to-day operations. Reports to the Fire Chief of Operations for Emergency Medical Policies or Protocols-related events.

PHYSICAL REQUIREMENTS: Must be physically able to operate a variety of fire fighting equipment, tools, fire station equipment, and office equipment such as a motor vehicle, fire engine, tanker, ladder truck, pump apparatus, smoke detector, carbon monoxide detector, fire extinguisher, generator, chain saw, air compressor, breathing apparatus, hoses, nozzles, connectors, hydrants, ladders, extrication tools, hydraulic tools, air lift bags, mechanic tools, axe, pry bar, rake, shovel, portable lights, gauges, first aid supplies, computer, printer, copy machine, facsimile machine, calculator, telephone, and radio communications equipment. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to fifty pounds of force occasionally and/or up-to twenty pounds frequently. Physical demand requirements are at levels of those for active work. Must be able to lift and/or carry weights of one hundred pounds.

ESSENTIAL JOB FUNCTIONS:

ALL FUNCTIONS MAY NOT BE PERFORMED BY ALL INCUMBENTS.

Responds to all medical calls. Must be able to prioritize responses based on the possibility of patients needing advanced medical care. Responds to fire calls and services as rehab/ medical on scene. This position has no authority over fire personnel as a supervisor while on fire scenes.

Meets with Medical Director ensuring departmental protocols are up to date.

Meets with Medical Director for continual quality improvement.

Supervises, directs, trains, and personnel as related to Emergency Medical responses.

Acts as a liaison with Emergency Medical Service providers.

Maintains emergency medical supply inventories, including purchasing supplies.

Ensures staff compliance with all applicable codes, laws, rules, regulations, standards, policies, and procedures; ensures adherence to established safety procedures; monitors work environment and use of safety equipment to ensure the safety of employees and other individuals; initiates any actions necessary to correct deviations or violations as related to emergency medical services.

Consults with supervisor, commanding officers, and other officials as needed to review work activities, report incident status/progress, resolve problems, and receive advice/direction.

Supervises emergency medical operations; establishes incident command and assesses/determines the nature of the situation and personnel needed. The position does not have authority over fire personnel during fire-related emergencies. May be called upon to act as a firefighter, if needed.

Responds to incidents involving terrorism and weapons of mass destruction; assess the situation to determine appropriate action.

Drives, operate, and monitors a variety of fire vehicles/apparatus; determines the best route to reach the location of emergency calls; performs safe driving functions in various weather conditions.

Maintains EMS equipment in a state of readiness/preparation for emergency response; checks/maintains stock of EMS equipment and supplies on ALS response vehicle, fire vehicles, and in the fire station; re-loads equipment and apparatus following response to emergency calls; prepares apparatus for subsequent emergencies.

Conducts and assists with training of recruit school and fire department personnel.

Conducts and assists with public education programs offered by the department; provides education to the public concerning safety and injury prevention; conducts tours of fire stations and equipment; participates in community events and activities to provide a positive public image of fire services.

Prepares or completes various forms, reports, correspondence, logs, schedules, work orders, equipment testing records, training records, vehicle maintenance reports, incident reports, inventory reports, or other documents.

Operates a computer to enter, retrieve, review or modify data; utilizes word processing, database, or other software programs.

Communicates via telephone and/or two-way radio; communicates effectively and coherently over radio channels while initiating and responding to radio communications; provides information and assistance; takes and relays messages; responds to requests for service or assistance.

Communicates with supervisors, employees, dispatchers, other divisions, other departments, fire officials, law enforcement officials, medical personnel, outside agencies, property owners/occupants, victims, utility companies, civic organizations, the public, and other individuals as needed to coordinate work activities, review status of work, exchange information, resolve problems, or give/receive advice/direction.

Maintains a comprehensive, current knowledge and awareness of applicable laws, regulations, policies and procedures; maintains an awareness of new equipment, procedures, trends and advances in the profession; reads professional literature; maintains professional affiliations; attends shift meetings, training sessions, workshops and seminars as appropriate.

ADDITIONAL JOB FUNCTIONS

Certified firefighters may be required to engage in firefighting operations, including fire suppression, search/rescue, and or other fire suppression-related activities.

Performs other related duties as required.

Ad1814b
February 9, 2023