



After Agenda
Board of Commissioners - Work Session
May 22, 2023 8:00 AM
Spalding County Senior Center
885 Memorial Drive, Griffin, GA

The Spalding County Board of Commissioners held a Work Session on Monday, May 22, 2023, at the Spalding County Senior Center Banquet Room, beginning at 8:30 a.m. with Chairman Clay Davis presiding. Commissioner Gwen Flowers-Taylor was present for the meeting. Commissioners Rita Johnson, Ryan Bowlden and James Dutton were absent from the meeting. Also present were County Manager, Dr. Steve Ledbetter, County Attorney, Stephanie Windham, County Zoning Attorney, Newton Galloway, and County Clerk, Kathy Gibson to record the minutes.

I. OPENING (CALL TO ORDER) by Chairman Clay Davis.

PLEASE SILENCE YOUR CELL PHONES AND ALL OTHER ELECTRONIC DEVICES.

II. INVOCATION

1. The Invocation was delivered by Doug Hardwick.

III. PLEDGE TO FLAG

1. The Pledge to the Flag was led by Cheryl Matlock.

IV. AGENDA ITEMS

1. The Spalding County Board of Commissioners recognizes those who serve as members on the various boards, committees, and commissions.

Chairman Davis welcomed everyone to the Work Session and thanked them for taking the time to come to this work session. He also thanked everyone for their willingness to participate in the boards, committees, and commissions to assist in making Spalding County a great place to live and work.

He then turned the meeting over to Dr. Ledbetter and Ms. Windham.

2. County Manager Steve Ledbetter and County Attorney Stephanie Windham will review Roberts Rules of Order and the Georgia Open Meetings and Open Records laws and familiarize the members of the various boards, commissions, and committees on procedures for providing required notice, providing appropriate agendas, and conducting public meetings.

Dr. Ledbetter then welcomed everyone to the work session and thanked them for participating. He stated that he hopes the work session will be informative and

assist everyone in knowing what is expected during their meetings. He then turned the floor over to Stephanie Windham, the County Attorney.

Ms. Windham introduced herself and then covered items such as Roberts Rules of Order, how to determine if a quorum is present for a meeting, what to do should there not be a quorum present. She advised that the enacting legislation or the By-Laws of the board, commission or committee would designate the number of people to be on the board, commission, or committee as well as the number that needs to be present to constitute a quorum Ms. Windham covered the agenda process, why it is necessary and how to publish notice of meetings. She advised that all of their meetings are open to the public.

Ms. Windham also talked about the need for Executive or Closed Sessions and the rules and OCGA codes that must be followed in order to conduct an Executive or Closed Session. Those attending were encouraged to ask questions and all questions were answered either by Ms. Windham, Dr. Ledbetter, or Chairman Davis.

V. ADJOURNMENT

Motion/Second by Davis/Flowers-Taylor to close the meeting at 1:46 p.m. No vote was taken due to a quorum of the Board not being present for the work session.